

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Family Visitation Day

FROM:

Hugh E. Price
Director of Personnel

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STAT

STAT

STAT

1. Deputy Director for
Administration / EXA
7D 24 Hqs

28 AUG 1987

8/28

JPC

Hank & Bill:

FYI: Several outlanders have asked me
if their buildings

2. ADDA

JPC

3. DDA

31 AUG 1987

JPC

will be open to visitors. I told
them that - as of now - the answer
is no.

- 4.

DDA/Reg

- 5.

- 6.

- 7.

- 8.

- 9.

- 10.

- 11.

- 12.

- 13.

- 14.

- 15.

DD-22

OP-87-0902



AUG 27 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: Hugh E. Price
Director of Personnel

SUBJECT: Family Visitation Day

1. Following your direction, the Office of Personnel is coordinating arrangements for a Family Visitation Day to coincide with the Agency's 40th Anniversary celebration. We are planning the Visitation Day for Saturday, 26 September 1987, from 9:00 a.m. to 4:00 p.m. It will be similar in content to the Visitation Day which was held in 1985. In this regard, we plan to open certain areas within the Headquarters Building, such as the library, for viewing and arrange for the North Cafeteria to be open for light refreshments and sandwiches.

2. ~~2.~~ If appropriate, we believe the best way to handle this is for you to bring this matter to the attention of the DCI and ask for his oral concurrence.

*This I assume is
OBE*



Hugh E. Price

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